



Organization or Agency: **International Organization for Migration (IOM)**
Position Title: **Cleaner**
Organizational Unit: **Community Stabilization Unit**
Duty Station: **Diyala (saadiyah)- Iraq**
Type of Contract: **Sub-Contract to Stars & Orbit**
Grade: **Ungraded**
Duration of Appointment: **Six (6) months, with possibility of extension subject to satisfactory performance and funds availability**
Closing Date: **31st March 2020**
Reference Code: **CFA2020/IRQ/096**

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.

Context

Under the general guidance of Head, Community Stabilization Unit, Overall supervision of program Officer, administrative supervision of Head of sub office and the direct supervision of Community Center Coordinator.

Core Functions / Responsibilities

1. Cleaning of center space, meeting rooms, stairways, and common areas.
2. Cleaning of bathrooms.
3. Cleaning of canteen.
4. Cleaning of windows.
5. Cleaning garden and outside spaces.
6. Support in providing refreshments to activities participants.
7. Any other relevant tasks as advised by center manager.

Required Qualifications

Education:

- Secondary School Degree

Experience and Skills

- One year of relevant field of experiences.

Languages:

- Fluency in Arabic.

Behavioral Competencies

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.
- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion and loyalty.
- Strives for supportive working environment and positive working relationship.
- Focuses on result for the client and responds positively to feedback.
- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

How to apply:

Interested candidates are invited to submit their applications via this link:

<https://iraq.iom.int/jobs/cleaner-0>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: 26.03.2020 to 31.03.2020