

Frequently Asked Questions:

1. A. Q. What are the required Syrian documents for the family reunion process for subsidiary protection holders?

A. (1) Two biometric photos (3.5 × 4.5 cm; more about photo requirements is [here](#))

(2) Visa fee:

- USD 85 per person (for adults)

- USD 45 per person (for minors)

Note: Visa fees are subject to change as per the instruction from the German consulate. Dollar notes should be from 2006 and above.

(3) VIDEX-Visa application form

(4) Passport

(5) KRI residence permit or UNHCR form (if available)

(6) ID (translated version, if available)

(7) Marriage certificate

(8) Marriage Sharia decree

(9) Special power of attorney (if available and mentioned in the marriage contract)

(10) Extract from the family register (to be legalized at the German Embassy in Lebanon, Beirut)

(11) Birth certificate and extract from the civil register (for both adults and minors)

B. Q. What are the required Iraqi documents for the family reunion process for subsidiary protection holders?

A.

(1) Two biometric photos (3.5 × 4.5 cm; more about photo requirements is [here](#))

(2) Visa fee

- USD 85 per person (for adults)

- USD 45 per person (for minors).

Note: Visa fees are subject to change as per the instruction from the German consulate. Dollar notes should be from 2006 and above.

(3) VIDEX-Visa application form

(4) Passport

(5) National ID (translated version)

(6) Court marriage contract

(7) Special power of attorney (if mentioned in the marriage contract)

(8) Family registry

(9) Birth certificate and extract from the civil register (for both adults and minors)

C. Q. What Syrian documents are required for the family reunion process for recognized refugees?

A.

- (1) VFS appointment notification
- (2) Two biometric photos (3.5 × 4.5 cm; more about photo requirements is [here](#))
- (2) Visa fee
 - USD 85 per person (for adults)
 - USD 45 per person (for minors).

Note: Visa fees are subject to change as per the instruction from the German consulate. Dollar notes should from 2006 and above.

- (4) VIDEX-Visa application form
- (5) Passport
- (6) KRI residence permit or UNHCR form (if available)
- (7) ID (translated version, if available)
- (8) Marriage certificate
- (9) Marriage Sharia decree
- (10) Special power of attorney (if mentioned in the marriage contract)
- 10) Extract from the family register (to be legalized at the German Embassy in Lebanon, Beirut)
- (11) Birth certificate and extract from the civil register (for both adults and minors)
- (13) A1 German Certificate if marriage happened after the sponsor's move to Germany

D. Q. What Iraqi documents are required for the family reunion process for recognized refugees?

A.

- (1) VFS appointment notification
- (2) Two biometric photos (3.5 × 4.5 cm; more about photo requirements is [here](#))
- (3) Visa fee
 - USD 85 per person (for adults)
 - USD 45 per person (for minors).

Note: Visa fees are subject to change as per the instruction from the German consulate. Dollar notes should from 2006 and above.

- (4) VIDEX-Visa application form
- (5) Passport
- (6) National ID (translated version)
- (7) Court Marriage Contract
- (8) Special power of attorney (if marriage was done by proxy)
- (9) Family registry

- (10) Birth certificate and extract from the civil register
 - (11) Birth certificate and extract from the civil register (for both adults and minors)
 - (12) A1 German Certificate if marriage happened after the sponsor's move to Germany
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E. Q. What German documents are required for the family reunion?

A.

- (1) Copy of a BAMF decision document (BESCHEID)
 - (2) Timely notification (if available)
 - (3) Copy of the German residence permit card (Aufenthaltstitel), front and back sides
 - (4) Copy of the German travel document (first four pages, if available)
 - (5) Syrian Passport (if available)
 - (6) Municipality registration certificate with current address in Germany, issued within six months
 - (7) Birth certificate and extract from the civil registry (for the minor sponsor in Germany).
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Q. When will I receive the result of my visa application after submission?

- B. IOM-FAP is solely responsible for preparing the application so that the German consulate or the German government can make a well-informed decision about your case. IOM-FAP will contact you as soon as we receive an update regarding your application from the German Consulate.
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2. Q. How long will it take to schedule an interview appointment for subsidiary protection holders?

- A. FAP follows the chronological order of booking in distributing appointments. The waiting duration cannot be predicted as it depends on the number of bookings registered per month.
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3. Can I get a special appointment if my documents are ready?

- A. FAP follows the chronological order of booking when distributing appointments. Special appointments can only be granted with the approval of the German Consulate.
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4. A. Q. How can I book an appointment for a family reunification visa if my family member is in Germany and is a subsidiary protection holder?

A. You need to first register for an appointment through this [link](#).

Regardless of your country of application, once you register, you'll get a confirmation email with your booking reference number. Later, IOM-FAP will contact you to confirm your contact details, address, family members, the sponsor's status in Germany, the required documents, and the appointment date. Make sure your contact and personal information is accurate when booking.

B. Q. How can I book an appointment for a family reunification visa if my family member is in Germany and is a recognized refugee?

A. You need to first register for an appointment through [VFS Global center](#) either online or in person. The centre's address: Iraq-Erbil/ Gulan Street, opposite Abu Shahab City.

5. Q. What are the visa fees for Adult and Minor?

A. Visa fee:

- USD 85 per person (for adults)
- USD 45 per person (for minors)

Note: Visa fees are subject to change as per the instruction from the German consulate. Dollar notes should from 2006 and above.

6. Q. I am from central/southern part of Iraq, can I apply in FAP-ERB for Subsidiary Protection category (Iraqi national)?

A. Yes, you can if the sponsor holds subsidiary protection status. When booking an appointment, choose **Baghdad** instead of Erbil. Your file preparation will be done in Erbil, while your biometric data collection will take place directly at the German Embassy in Baghdad.

7. Q. Which other nationals can apply to FAP through IOM's office in Erbil?

A. Any national who can prove their residency in the Kurdistan region of Iraq, including Syrians residing in Syria, can apply through the FAP-Erbil office.

8. Q. How do I withdraw my file if I am divorced.

A. To withdraw your application, you must submit a withdrawal letter bearing your signature and personal information to the German consulate directly or to the FAP-Erbil office.

9. My child lives in Germany and will soon turn 18. Is he/she still eligible for family reunification in Germany?

A. Parents willing to join their under 18 child in Germany need to submit their application to the German consulate before the child turns 18.

10. Q. I'm living in Germany, and I want my child to join me before he/she turning 18, what can I do to ensure that?

A. An informal notification must be submitted to the competent German mission abroad before the applicant turns 18. This notification must include the applicant's full name, date of birth, and passport number, as well as the full name, date of birth, and residence permit of the reference person in Germany. Once the mission abroad confirms this notification, you should bring this confirmation to the interview.

11. Can I get another appointment if I missed my initial appointment or cannot attend it?

A. To reschedule your appointment date, contact us via email at info.fap.iq@iom.int or phone number at 00964662111500.

12. Q. Can my relative collect my file on my behalf, as I cannot attend/ travel to Erbil frequently?

A. Yes, you may assign an official representative by the notary office, and he/she will be able to represent you for any pending issue and to receive the results of the file.

13. Q. Without a power of attorney letter, can I send someone else on my behalf to hand in further documents required to you after submitting my application?

A. Yes, we accept this assistance if FAP doesn't hand out any official paper to the individual/person.

14. Q. When can I receive my passports after submitting the application?

A. You might claim your passport on the application submission date, and IOM staff will advise you when it will be ready, typically within seven working days. Otherwise you can contact FAP via email or phone call to set an appointment to collect your passport.

15. Will it be correct if I send regular email reminders IOM-FAP to get updates on my appointment date?

A. No, it won't be necessary. If you register your email account and phone number correctly, there is no need for reminders. We recommend following the [FAP Facebook page](#) for updates on booking numbers, since all updates are announced there.

If you haven't been contacted and your number has passed, you can email info.fap.iq@iom.int to remind them of your case, ensuring you include the required list of documents in the correct order.

16. I'm in Syria and need to come into KRI to attend my reunification interview appointment, can IOM FAP guide me on the process?

A. Please contact IOM FAP through its email: info.fap.iq@iom.int or phone number: 00964662111500 to be guided through the process.

21. If I have a complaint, how do I report it?

A. You can submit your complain or feedback at info.fap.iq@iom.int or stopfraud@iom.int.

22. Can I get my visa fee reimbursement if my application is rejected?

a. No.

23. If my application gets rejected, can I apply with the same appointment number, or do I need to book another appointment?

A. No, you can't. You need to book a new appointment.

24. **After receiving the visa for Family Reunification, can we travel to Germany from Lebanon or any other country? rather than Syria.**

B. Yes, but you might need to check the travel rules of the country from which you intend to depart.

25. **I have booked for an appointment for family reunification in Erbil. Can I use the same number and apply in other countries where FAP operate?**

C. No, you have to re-book again selecting the country from where you wish to apply.